

CEA CAPA Housing Policies

Students should be familiar with CEA CAPA's complete housing policies as well as the CEA CAPA housing description and regulations below before confirming their housing application. CEA CAPA Housing policies can be found on our website: www.ceaStudyAbroad.com/docs/default-source/policy-library/CEA_Policies.

Residencias Overview

Residencias are off-campus accommodations that house approximately 200. Residents are typically a mixture of Spanish and other international students. Students will have access to a shared kitchen area. Each room, whether single or double will have a private bathroom. The dining and/or study area maybe private or communal.

We recommend that students who have very specific requirements regarding their housing review carefully the characteristics of the Residencia housing option in order to ensure this option is right for their specific needs.

Residencias are located all around the city and students should expect an average commute time on public transport of 30/40 minutes to the CEA CAPA Barcelona Center. Please note that the cost for public transportation is not included. Students should plan on budgeting accordingly for transportation. Please refer to the sample budget in your MY CEA CAPA Student Portal for more information.

Meals

Meals are provided only in the Residencia – Half Board option (half board, Monday – Sunday).

Phone and Internet

There are no phones in the residencia rooms. The Barcelona Resident Staff can provide information about how to get a cell phone from local vendors.

Internet access, Ethernet cable in the rooms and WIFI in common areas, is included in the Residencias accommodation. However, students should note that connection reliability is subject to the national network provider. Please note that Internet connectivity is not as reliable in Spain as it is in the USA and currently CEA CAPA does not provide an individualized IT service for PC/MAC configuration etc. However, CEA CAPA will try to assist students in making his/her own arrangements for any IT service assistance.

Linens, Towels and Toiletries

Students will be provided with bed linens, blankets and comforters.

Laundry

The residence offers coin operated laundry facilities - washer and dryer. Students will need to pay for coins at their own expense.

Cleaning

A cleaning service is offered in the communal areas and students will be informed of the schedule during the first week after arrival. Cleaning of bedrooms, washing dishes, and taking out the trash are considered the students' responsibilities. Each student is expected to clean his/her room once each week/two weeks and to keep common areas clean as well.

Maintenance

There is an in house maintenance service in the Residencias and students should report all incidents in the first instance to the Residencia reception. Students are asked to report any ongoing maintenance issues to the CEA CAPA Barcelona Housing Department who will act on behalf of the students in such cases as well as whenever a student requests assistance.

Alcohol, Smoking and Drugs

Alcohol abuse or signs of drunkenness is not accepted. Smoking and drug consumption or possession is not allowed in CEA CAPA housing.

Guests

Each Residencia has his own policy regarding overnight guests. Please check with the front desk staff for more information. CEA CAPA students are responsible for the conduct of their guests while on the Residencia premises.

Curfew

There is no curfew for CEA CAPA students in any housing assignment. However, students should be respectful of fellow residents and their roommates when coming home late.

Keys & Security

Each student will be issued a key access card to their room upon check-in. In the event that keys cards are lost during the program, students will be responsible for the cost of a replacement. Students should inform CEA CAPA and the Residencia as soon as possible of any lost or stolen key cards.

CEA CAPA is not responsible for any lost or stolen personal items (laptops, jewelry, cell phones, cameras, bags, etc.). We strongly advise students to insure their personal belongings for the time that they will be abroad. Any student who is a victim of crime should notify the onsite staff as soon as possible so that they are informed of the necessary safety protocols.

Utilities

All utilities are included.

Damages

All students must respect all furniture, property, and other items provided. All damage, even unintentional, will be billed to the student responsible. If responsibility cannot be determined, the cost will be split equally between the roommates and/or those students sharing the area in which the damage was occasioned. If excessive cleaning and/or trash removal is required at the end of the program, students will be responsible for

all additional costs incurred. In addition, CEA CAPA will, without liability, dispose of any personal items left in CEA CAPA housing at the end of this contract term. If the program damage deposit does not cover all charges, the student will be billed accordingly. CEA CAPA reserves the right to withhold academic transcripts for any outstanding balance on student accounts.

Housing Changes and Discipline

CEA CAPA commits to providing suitable student housing. Once housing is assigned by CEA CAPA, students may not change their housing assignments. Any changes deemed necessary will be made at CEA CAPA's discretion and will require payment of \$300 (Change of Housing Fee) and all additional costs incurred as a result of the change.

In the exceptional circumstances that a change of student housing assignment is deemed necessary, CEA CAPA reserves the right to relocate student/s to any vacant CEA CAPA accommodation spots at any time during the program. Fellow CEA CAPA students affected by such a change will be given a minimum of 24 hours' notice prior to the inclusion of a new roommate.

For academic year and double semester students, changes to housing preferences for the second semester must be made no later than the application closure date for the second semester.

If the student is asked to leave the housing assignment due to their misconduct (as determined by the Residencia management or CEA CAPA Barcelona; see CEA CAPA Code of Conduct for further details) the student will forfeit their security deposit. The student will not be offered a new CEA CAPA housing assignment, and no refunds will be available. In addition, CEA CAPA staff will not assist students in finding new independent housing. Please note misconduct may result in immediate expulsion from CEA CAPA housing and/or the CEA CAPA program.

Conflicts

You agree to make CEA CAPA staff aware of any conflicts or significant disagreements regarding issues with roommates. Any information you share with a member of the staff can be shared with a third party if CEA CAPA considers it necessary. CEA CAPA staff has the authority to intervene and take appropriate action regarding such disputes which may include, without limitation, a change of housing assignments. You will be responsible for any costs associated with the resolution.