

CEA CAPA Housing Policies

Students should familiarize themselves with CEA CAPA's complete housing policies. Policies are provided to students during the application process, in pre-departure materials, and on our website:

www.CEAStudyAbroad.com/docs/default-source/policy-library/CEA_Policies.

Description and Amenities

Students live in apartment-style accommodations. All apartments are located in upscale, safe neighborhoods approximately 20 - 45 minutes by public transportation from the partner institution and the CEA CAPA Center.

Students choose a standard shared apartment or the single option. Shared apartments generally house two to six students with shared bedrooms. Single-option students have a single bedroom (their own bedroom) in a shared apartment. CEA CAPA students are only housed with other CEA CAPA students.

Apartments are nicely furnished with beds, closets or dressers, a table and chairs, an equipped kitchen with basic cooking utensils, a refrigerator, a stove, a sink, a full bathroom, a washing machine, internet access, and any other facilities and comforts needed to have an enjoyable stay in Prague.

Meals

There is no meal plan with this option; however, students can eat inexpensively in Prague's many restaurants or purchase groceries at local markets/supermarkets and prepare their own meals.

Phone and Internet

Apartments have a wireless or cable Internet connection. Internet access is also available in the CEA CAPA Center during regular open hours. Apartments do not have phones.

Linens

CEA CAPA provides each student with one set of bed linens.

Laundry

Every apartment has a washing machine.

Smoking

Smoking is not allowed inside the apartments.

Trash and Recycling

For health reasons, students may not store trash and empty bottles in apartments. Students are responsible for taking out trash/bottles and putting recyclables in local recycling bins each week.

Guests

CEA CAPA students are responsible for the conduct of their guests while in CEA CAPA housing. Overnight visitors are not permitted from 12 a.m. to 8 a.m.

Curfew

Students do not have a curfew, but are expected to return to their apartments at a reasonable hour in order to get a good night's rest and be attentive during class.

“Quiet Night Law”/ *Noční Klid*

Czech law designates “quiet night” hours from 10 pm to 6 am. During this time, students must not disturb their neighbors with excessive noise; police may issue large fines for noise disturbances during “quiet night” hours.

Security & Keys

Students are responsible for keeping their apartment doors locked at all times and locking the building's main door when they enter or leave the building. Students are required to follow any additional security procedures as dictated by their specific housing assignment/facility.

Each student receives keys upon check-in. Under no circumstances may students make a copy of their keys. If keys are lost, students are responsible for the cost of replacement and, in some cases, replacement of door locks.

If You Are Locked Out

If a student is locked out of their apartment, they may:

- Stay with a friend until the CEA CAPA Center opens.
- Stay in a local hostel or hotel at their own expense.
- Call a local locksmith at their own expense; a phone number for a locksmith is in their transportation pass. Note that late night/weekend locksmith services can be expensive.

Students should **not** call the CEA CAPA Prague emergency phone number if they are locked out; CEA CAPA staff receiving the call will not have the key to their apartment. During regular working hours, students may go to the CEA CAPA Center to request a new set of keys.

Personal Belongings

Students are responsible for securing their personal belongings in their apartments. CEA CAPA is not responsible for and does not reimburse students for lost or stolen goods. Students are advised to bring a lockable suitcase with them and insure their possessions.

Housing Emergencies

Students must call the CEA CAPA Prague emergency phone if there is a gas or water leak in their apartment.

Fire Safety

Tampering with smoke detectors is forbidden; violations will result in fines. Students must avoid creating fire hazards and report any fire hazards to CEA CAPA as soon as possible. For example, using candles in the apartment is a fire hazard and should be avoided.

Check-in

Students will be driven by taxi or bus to their apartments on Arrivals Day. A CEA CAPA representative will be waiting for the student at the apartment.

Housing Checks

The Housing staff can check the rooms at any time it deems necessary. There will be several housing inspections during the semester. Students will be notified of the date and time in advance by email.

Check-out

Students must adhere to the proper check-out procedures as announced prior to the Departure Day. Among other things, check-out includes turning in keys, removing personal items, and leaving the apartment in an acceptable, clean condition.

Utilities

CEA CAPA will cover all reasonable utility expenses. Students who incur utility charges above and beyond what is deemed reasonable by CEA CAPA will be responsible for paying excess charges. Please note that electricity may be very expensive in countries outside the U.S.; students are expected to be mindful of this when using electricity in their host country and to be more conservative than they might otherwise be accustomed to.

Damages, Charges & Fines Related to Housing

Students must respect all furniture, property, and other items provided. All damages, even unintentional, will be billed to the responsible student. If responsibility cannot be determined, costs will be split equally among all residents. CEA CAPA reserves the right to withhold academic transcripts for any outstanding balance on student accounts.

Damage charges may include costs associated with damage to any part of the housing building's premises. Other violations of housing rules, including smoking and overnight guest rules, may result in disciplinary procedures as described in the CEA CAPA Student Code of Conduct.

Housing Rules

- No noise from 10 p.m. to 6a.m.
- No smoking.
- No illegal substances.
- No overnight guests allowed from 12 am to 8 am.
- Respect the neighbors.
- Take out trash and empty bottles.
- Switch off all lights when not in use.
- Keep apartment doors locked, even when you are in the apartment.
- Lock the entrance doors to the building.
- Keep stairways clear at all times.

- Close the entrance door to the building.