

CEA Housing Policies

Students should be familiar with CEA's complete housing policies. This information was provided to students as part of the application process and in their pre-departure materials and can also be found on our website: <http://www.ceaStudyAbroad.com/students/services/policies.html>.

Description

Accommodation for students enrolled in the Humboldt University summer program is in the House of Nations residence. The residence has modern facilities with single rooms each equipped with an en-suite bathroom, shower and equipped kitchen corner. The House of Nations Berlin is ideally located to enable you to explore and experience the culture, design and architecture of perhaps Europe's most cutting-edge capital. Its central location will enable you to easily discover both east and west sides of Berlin with ease, using the included Berlin transportation pass. Many exciting adventures await you from your well located Berlin HQ. You will also enjoy the city's great nightlife, shopping on nearby Friedrichstrasse and Alexanderplatz and much more!

Local Rules & Regulations

CEA Housing Agreements

1. I agree that I am a guest in my host country and am prepared to learn about and adapt to the cultural differences that I may encounter. I understand that the rules and etiquette in my assigned housing may be different than what I may be accustomed to at my home institution.
2. I agree to be respectful of my roommates and their personal items. I understand that part of my experience is learning to live with others and to respect and appreciate personal differences. I understand that if I am unable to resolve any conflict that may arise between my roommates and me within a reasonable timeframe, that CEA resident staff has the authority to intervene and take appropriate actions, which may include, but may not be limited to, a change of housing. I further understand that I will be responsible for any costs incurred as a result of such an event.
3. I agree to be respectful of all residential and building property. This includes all items within my room, shared common areas, and the building. This also includes keeping my room and/or apartment clean throughout the duration of my program. Please see Damages section below for further details regarding cleaning.
4. I agree to be respectful of my neighbors, both within my building and in the surrounding areas. This includes keeping noise levels down and being discreet and quiet in the surrounding streets when coming home late. In many countries, it is against the law to make excessive noise after 10 pm.
5. I understand that as a representative of CEA, my home university, and the US, I am expected to conduct myself in a considerate and respectful manner while in my housing.
6. I agree not to consume any illegal substance in my housing.

I agree to thoroughly read the guidelines included below, and I understand that I will be held responsible for adhering to them for the duration of my program

Meals

Students residing in the Student Residence do not receive a meal plan. Students can purchase lunch at a low cost at the Humboldt Universität zu Berlin cafeteria and enjoy eating cheaply at any of Berlin's numerous restaurants.

Phone and Internet

The student residence is not equipped with phones. Rooms do not have phones, but there is a common phone available to students. Wi-Fi access is available free of charge throughout the Residence. Additionally, students can purchase a local sim card for approximately EUR 20.00 which allows phone calls and unlimited internet access anywhere in Berlin. Students will have access to computer labs at the Humboldt Universität zu Berlin and we recommend students bring their own laptops.

Linens

Sheets are provided. Bed sheets can be changed approximately every ten days. Towels are not included.

Laundry

There are both washers and dryers in a separate washing room in the Student Residence. The machines are coin operated; the cost is approximately Euro 5.00 for the washer and EUR 5.00 for the dryer.

Smoking

Smoking is not allowed. Students may smoke outside.

Amenities

Students will have single rooms. The Student Residence is located approximately 30 minutes by public transportation from the Humboldt Universität zu Berlin in a nice neighborhood. The rooms are furnished with a bed and comforter for each student, a desk, closet or dresser, an equipped kitchen corner where students can prepare meals, and en-suite bathroom with shower. Students may also enjoy the residence's common areas.

Guests

CEA students are responsible for the conduct of their guests while in CEA housing. Overnight guests are not permitted in any housing assignment.

Curfew

Residents have no curfew. It is a law in Germany however, to not make noise after 10:00 pm. Students must respect the quiet time of their roommates and neighbors. There is a 24 hour reception desk at the residence.

Keys & Security

Each student will be issued keys to their housing upon check-in. Under no circumstances may students make a copy of their keys. In the event that keys are lost during the program, students will be responsible for the cost of replacement. A minimum fee of \$50 will be deducted from the program damage deposit for each set of key not returned upon completion of the program.

Check-in

Upon moving in to the residence students will be required to complete and sign an Inventory Checklist, which will be an accurate and complete record of the contents and conditions of your room and shared common areas.

Check-out

CEA will monitor student housing check-out at the end of the program. You must adhere to the proper check-out procedures when vacating CEA housing, which include turning in keys, removing personal items, waste and debris, and leaving the room/residence in an acceptable, clean condition. At the end of the program, you must check out of your housing with the CEA Resident Staff. The Inventory Checklist and housing inspection will serve as the basis for billing or refunds as appropriate. The CEA resident staff will make every effort to inform students of any fees that will be withheld from the program deposit prior to departure; however, CEA reserves the right to inspect housing after students' departure.

Housing Problems

Any housing problems should be communicated to the CEA staff, who will either advise the students how to fix the problem or make arrangements to see that the problem is resolved.

Housing problems, unless an emergency, should be communicated during work hours by phone or by email.

Utilities

CEA will cover all reasonable utility expenses. Students who incur utility charges above and beyond what is deemed reasonable by CEA will be responsible for paying the excessive charges. Please note that electricity is very expensive in countries outside the US. Students are expected to be mindful of this when using electricity in their host country, and to be more conservative than they might otherwise be accustomed to.

Damages

All students must respect all furniture, property, and other items provided. All damage, even unintentional, will be billed to the student responsible. If responsibility cannot be determined, the cost will be split equally among all residents. Please note, if excessive cleaning and/or trash removal is required at the end of the program, students will be responsible for all additional costs incurred. In addition, CEA will, without liability, dispose of any personal items left in CEA housing at the end of this contract term. If the program damage deposit does not cover all charges, the student will be billed accordingly. CEA reserves the right to withhold academic transcripts for any outstanding balance on student accounts.