

### CEA CAPA Housing Policies

Students should be familiar with CEA CAPA's complete housing policies and CEA CAPA housing description and regulations below before confirming their housing application. CEA CAPA Housing policies can be found on our website: [www.CEAStudyAbroad.com/docs/default-source/policy-library/CEA\\_Policies](http://www.CEAStudyAbroad.com/docs/default-source/policy-library/CEA_Policies).

### Homestay Overview

Students will be living with a homestay in Paris. In the past, homestays have been located in various *arrondissements* (districts) of Paris, such as the 11<sup>th</sup>, 12<sup>th</sup>, 13<sup>th</sup>, 14<sup>th</sup>, 15<sup>th</sup>, 17<sup>th</sup> and 20<sup>th</sup>. Staying with a homestay is a great way to complement your classroom study, as you have the opportunity to practice your French and learn about the French culture. Some homestays consist of a two-parent household, while some may be single or retired parents whose children have grown up and moved out. No matter what the configuration of the homestay, all enjoy having students live with them and sharing their culture. All families are welcoming and generous with their home, but participants should remember that they are guests and will be expected to adapt to the traditions and rules of their host family. Students should expect to commute to their classes. Typically, a homestay will be located within 30 - 40 minutes by metro or bus from the host institution.

### Rules & Guidelines

#### CEA CAPA Housing Agreements

1. I agree that I am a guest in my host country and am prepared to learn about and adapt to the cultural differences that I may encounter. I understand that the rules and etiquette in my assigned housing may be different than what I may be accustomed to at my home institution.
2. I agree to be respectful of my roommates and their personal items. I understand that part of my experience is learning to live with others and to respect and appreciate personal differences. I understand that if I am unable to resolve any conflict that may arise between my roommates and me within a reasonable timeframe, that CEA CAPA resident staff has the authority to intervene and take appropriate actions, which may include, but may not be limited to, a change of housing. I further understand that I will be responsible for any costs incurred as a result of such an event.
3. I agree to be respectful of all residential and building property. This includes all items within my room, shared common areas, and the building. This also includes keeping my room and/or apartment clean throughout the duration of my program. Please see Damages section below for further details regarding cleaning.
4. I agree to be respectful of my neighbors, both within my building and in the surrounding areas. This includes keeping noise levels down and being discreet and quiet in the surrounding streets when coming home late. In many countries, it is against the law to make excessive noise after 10 pm.
5. I understand that as a representative of CEA CAPA, my home university, and the US, I am expected to conduct myself in a considerate and respectful manner while in my housing.
6. I agree not to consume any illegal substance in my housing.
7. I agree to thoroughly read the guidelines included below, and I understand that I will be held responsible for adhering to them for the duration of my program.

#### Meals

Students will be provided with a French daily breakfast. Students will share the family's typical meal (i.e., some families have toast and butter, while others provide cereal and juice), normally between 8-10am. Please respect the family's set breakfast time. As guests in their host family's home, students are reminded to please ask before taking any food outside of meal times. Students will have full access to the kitchen and a designated space in the refrigerator. Students who have chosen a meal plan will share two mid-day or evening meals per week with the family, days and times to be organized with the family directly upon arrival. If you plan to miss a meal, please tell the host family at least 2 days in advance.

### Phone and Internet

There will be a phone in each homestay available for incoming calls, within reason (not late at night and paying attention to time differences). Appropriate calling times will be communicated to you by the family at the beginning of your stay. Students may not make any outgoing calls on the host family's land line and thus must use a pre-paid calling card at a local pay phone. Students must be careful not to block the family phone for too long.

CEA CAPA requires that students have a local service phone number available to staff for emergency contact purposes. Relying on Wifi spots for communication is not dependable and will not ensure that CEA CAPA staff can reach you in the case of an emergency. Students may choose to acquire a cell phone prior to departure or from a local provider once they arrive in Paris. During Orientation, CEA CAPA program staff will share more information regarding local cell phone options. We encourage our program participants to research their options and choose the best provider to meet their needs. Students must communicate local cell phone numbers to CEA CAPA staff within 5 business days.

While homestays are equipped with high-speed internet connections, CEA CAPA does not guarantee uninterrupted connectivity in equipped homestays. There are no reimbursements to students for internet outage due to circumstances out of our control (malfunctioning modem, provider or sector outage, etc.) Some homestays are equipped with wifi, whereas others will have ADSL cable connections.

In CEA CAPA housing and the CEA CAPA Study Center, students agree to abide by the French law 2009-669 of June 12, 2009, otherwise known as the HADOPI law, which stipulates that downloading any copyright-protected material from the internet is illegal and subject to sanctions.

### Linens

Students will be provided with all bed linens, including sheets, pillow and a comforter. Students must provide their own towels. These may be brought from home or purchased onsite.

### Laundry

One load of laundry is included per week at the homestay and should be organized with the host family. Students should expect to go to a laundromat to do any laundry above and beyond one load per week. Students may not use the family's washing machine on their own under any circumstances.

### Smoking

There is no smoking allowed in the homestay. Students may smoke outside.

### Amenities

Each student's room is equipped with basic furniture. In most cases, students will have a single room but will share a bathroom and living area with other members of the household. There may be other international or CEA CAPA students staying in the homestay. As guests in their homestay, students are encouraged to ask before using items in the home.

### Guests

Students must receive permission from the homestay before receiving any guests in the home. CEA CAPA students are responsible for the conduct of their guests while in CEA CAPA housing. Overnight guests are not permitted in any housing assignment.

### Curfew

There is no curfew for students staying with a homestay; however, to avoid being disruptive, please do not make noise when entering after 10 pm, and avoid taking showers after 11 pm. It is a law in France to not make noise after 10 pm. Please respect the quiet time of your host family and neighbors.

### Keys & Security

Each student will be issued keys to their housing upon check-in. Under no circumstances may students make a copy of their keys. In the event that keys are lost or damaged during the program, students will be responsible for the cost of replacement. In addition, students are required to follow any additional security procedures as dictated by their specific housing assignment/facility. Most apartments have a security code (digicode) that must be entered on a keypad in

order to access their building. This code is NOT to be shared with anyone who does not live in the building. Students must go downstairs to let in any visitors.

### **Housing Inspections**

For reasons of safety, security, and prevention, members of the homestay family and CEA CAPA personnel reserve the right to inspect students' rooms at any time. Housing inspections could occur at any time, with or without notifying the student ahead of time. If housing is found in a state that is not hygienically sound, CEA CAPA reserves the right to schedule a professional cleaning at the charge of all roommates. If necessary, professional cleanings will continue throughout the course of the semester, again, at the charge of all roommates.

### **Housing Problems**

CEA CAPA commits to providing suitable student housing. Once housing is assigned by CEA CAPA, there are only limited or special circumstances in which CEA CAPA will make changes to a student's housing assignment. Such changes will be made at CEA CAPA's discretion and will require payment of \$300 (Change of Housing Fee) and any additional fees incurred as a result of the change. All changes are subject to availability.

CEA CAPA reserves the right to fill any empty housing with CEA CAPA students at any time throughout the program.

For academic year and double semester students, changes to housing preferences for the second semester must be made no later than the application closure date for the second semester.

If the student is asked to leave the housing assignment due to his or her misconduct (as determined by the host family, landlord, dormitory director or CEA CAPA; see CEA CAPA Code of Conduct for further details), and is allowed to remain on the program at the discretion of CEA CAPA, the student will forfeit their \$300 security deposit. The student will not be issued a new CEA CAPA housing assignment, and no refunds will be available. In addition, CEA CAPA staff will not assist students in finding new independent housing. Please note misconduct may result in immediate expulsion from CEA CAPA housing and/or the CEA CAPA program.

### **Utilities**

CEA CAPA will cover all reasonable utility expenses. Students who incur utility charges above and beyond what is deemed reasonable by CEA CAPA will be responsible for paying the excessive charges. Please note that electricity is very expensive in countries outside the US. Students are expected to be mindful of this when using electricity in their host country, and to be more conservative than they might otherwise be accustomed.

### **Sound Environment**

If students suspect the beginning of an infestation in CEA CAPA housing at any point in their stay, they must alert CEA CAPA housing staff immediately, so that the proper eradication steps can be taken. Responsibility for treatments and exterminations for infestations, including insects, bedbugs, mice etc are studied on a case by case basis, taking into account the general upkeep of the room, how long students have been living there, and whether proper precautions had been taken. Please note that treatments, exterminations and cleanings can be chargeable up to 300 Euros per student. Students are encouraged to take the proper precautions, outlined during Orientation, to avoid these kinds of maintenance issues.

### **Damages**

All students must respect all furniture, property, and other items provided. All damage, even unintentional, will be billed to the student responsible. If responsibility cannot be determined, the cost will be split equally among all residents. Please note, if excessive cleaning and/or trash removal is required at the end of the program, students will be responsible for all additional costs incurred. In addition, CEA CAPA will, without liability, dispose of any personal items left in CEA CAPA housing at the end of this contract term. If the program damage deposit does not cover all charges, the student will be billed accordingly. CEA CAPA reserves the right to withhold academic transcripts for any outstanding balance on student accounts. In the absence of detailed invoices to repair damages, students will be billed according to the CEA CAPA damage pricing list.