

CEA CAPA Housing Policies

Students should be familiar with CEA CAPA's complete housing policies. This information was provided to students as part of the application process and in their pre-departure materials and can also be found on our website: www.ceaStudyAbroad.com/docs/default-source/policy-library/CEA_Policies.

Below, you'll find a guideline of CEA CAPA's Housing Policies.

Local Rules & Regulations

Effective dates

Please review your full details in CEA CAPA web page. You must vacate your housing no later than noon on the specified program end date.

Description

Casa de Sevilla allows each participant to feel comfortable living in a setting different than in a homestay or apartment. A Casa de Sevilla is an apartment or flat owned by an individual who rents the rooms to students. The Casa de Sevilla offers students the benefits of an apartment, but also provides the comforts of a homestay such as meals, laundry, and cleaning.

Laundry options may vary depending on the particular casa. Students may be placed in double rooms. Academic Year students living in a casa will have to verify the availability of holiday housing.

CEA CAPA Housing Agreement:

1. I agree that I am a guest in my host country and am prepared to learn about and adapt to the cultural differences that I may encounter. I understand that the rules and etiquette in my assigned housing may be different than what I may be accustomed to at my home institution.
2. I agree to be respectful of my roommates and their personal items. I understand that part of my experience is learning to live with others and to respect and appreciate personal differences.
3. I agree to be respectful of all residential and building property. This includes all items within my room, shared common areas, and the building. **This also includes keeping my room and/or apartment clean throughout the duration of my program. Cleaning service only will clean up if bedrooms and common areas are tidy and organized.** Please see Damages section below for further details regarding cleaning.
4. I agree to be respectful of my neighbors, both within my building and in the surrounding areas. **This includes keeping noise levels down and being discreet and quiet in the surrounding streets when coming home late. In many countries, it is against the law to make excessive noise after 10 pm.**
5. I understand that as a representative of CEA CAPA, my home university, and the US, I am expected to conduct myself in a considerate and respectful manner while in my housing.
6. I agree not to consume any illegal substance in my housing.
7. I agree to thoroughly read the guidelines included below, and I understand that I will be held responsible for adhering to them for the duration of my program.

Meals

Students will be provided **three meals per day from Monday to Saturday. On Sundays, the owner will not provide any meal since this is usually a day off for the señora.** Students should keep in mind that meals in Spain are different from what they are accustomed to in the US. Breakfast is typically very light, consisting of fruit or toast with jam and coffee.

Lunch is the largest meal of the day and is usually eaten between 2:30 pm – 3:30 pm. Dinner is a bit lighter and is usually eaten between 9:00 pm – 10:00 pm. **Students will be expected to eat at the times designated by the owner and in most cases will not have kitchen access.** In addition, students are expected to notify the owner if they will be arriving late for or missing any meals.

Phone

CEA CAPA requires that students have a local service phone number available to staff for emergency contact purposes. Relying on Wi Fi spots for communication is not dependable and will not ensure that CEA CAPA staff can reach you in the case of an emergency. Students may choose to acquire a cell phone prior to departure or once they arrive at their study abroad destination. Once students arrive to their program destination, CEA CAPA program staff will share more information regarding local cell phone options. We encourage our program participants to research their options and choose the best provider to meet their needs.

Linens

The casa owner will provide each student with bed linens and towels.

Laundry

Students will receive laundry service at least once per week. Students will not have access to laundry facilities in the casa.

Alcohol/Smoking/Drugs

Alcohol abuse or signs of drunkenness is not accepted. Smoking and drug consumption or possession is not allowed in any CEA CAPA housing unit or facility.

Pets

Pets are not allowed in any CEA CAPA housing unit or facility.

Amenities

All rooms are fully furnished including a bed, closet, shared bathroom, and usually a desk or shared study area. Students should always ask before using items in the casa.

Visitors

You are responsible for the conduct of people visiting your housing, including any damages they cause. You are also responsible if your visitors violate any local rules or regulations. **Overnight visitors are not permitted in any CEA CAPA housing placement under any circumstances.** CEA CAPA Program Students welcoming friends or family to their host city, or CEA CAPA Program Students who have met friends on-site, must find independent accommodation for those visitors.

Curfew

There is no curfew in any casa. However, students should be respectful of their roommates, neighbors, and casa owner when coming home late.

Keys & Security

Each student will be issued keys to their housing upon check-in. Under no circumstances may students make a copy of their keys. In the event that keys are lost during the program, students will be responsible for the cost of replacement. A minimum fee of \$50 will be deducted from the program damage deposit for each set of keys not returned upon completion of the program. In addition, students are required to follow any additional security procedures as dictated by their specific housing assignment/facility.

Theft

Students are fully responsible for their personal belongings and will not receive compensation from CEA CAPA for any theft or damage of those belongings by a third party or CEA CAPA Program Students. Insurance claims can only be filed under specific conditions where forced entry or break-in can be established. Theft or damage resulting from negligence (open window, unlocked door, items forgotten, items loaned to someone, keys left in a door, etc.) is not covered within CEA CAPA's housing insurance.

Utilities

CEA CAPA will cover all reasonable utility expenses. Students who incur utility charges above and beyond what is deemed reasonable by CEA CAPA will be responsible for paying the excessive charges. Please note that electricity is very expensive in countries outside the US. Students are expected to be mindful of this when using electricity in their host country, and to be more conservative than they might otherwise be accustomed to. It may take up to three months for foreign utility bills to be issued; therefore, CEA CAPA reserves the right to hold program deposits until all utility bills have been reviewed. If the program damage deposit does not cover all utility charges, the student will be billed accordingly. CEA CAPA reserves the right to withhold academic transcripts for any outstanding balance on student accounts.

Check-in/Check-out

CEA CAPA will monitor student housing check-out at the end of the program. You must adhere to the proper check-out procedures when vacating CEA CAPA housing, which include turning in keys, removing personal items, waste and debris, and leaving the room/apartment in an acceptable, clean condition.

The CEA CAPA Resident Staff will make every effort to inform students of any fees that will be withheld from the program deposit prior to departure; however, CEA CAPA reserves the right to inspect housing after students' departure.

Misconduct

Misconduct may result in immediate expulsion from CEA CAPA housing and/or the CEA CAPA program. If you are asked to leave the housing assignment due to a violation of any housing policy or for violation of the CEA CAPA Code of Conduct, you will forfeit your \$300 security deposit. You will not be issued a new CEA CAPA housing assignment and you will not receive a refund. In addition, CEA CAPA will not provide assistance in sourcing and securing independent housing and will not intervene on your behalf in any independent housing issues.

Damages



Housing Overview

Seville, Spain
Casa de Sevilla

In case of housing problems, students must contact the CEA CAPA Resident staff immediately. The Resident staff will work with the housing administration and the student to facilitate communication and try to resolve any problem that may arise.

All students must respect all furniture, property, and other items provided. All damage, even unintentional, will be billed to the student responsible. If responsibility cannot be determined, the cost will be split equally among all residents. Please note, if excessive cleaning and/or trash removal is required at the end of the program, students will be responsible for all additional costs incurred. In addition, CEA CAPA will, without liability, dispose of any personal items left in CEA CAPA housing at the end of this contract term. If the program damage deposit does not cover all charges, the student will be billed accordingly. CEA CAPA reserves the right to withhold academic transcripts for any outstanding balance on student accounts.